

Extraordinary Support for Study Procedure

Contents

A. INTRODUCTION	2
B. REPORTING A CONCERN	2
C. REVIEW OF SUPPORT FOR STUDY	4
D. EXTRAORDINARY SUPPORT FOR STUDY PROCEDURE	5
E. REFERRAL TO THE UNIVERSITY OCCUPATIONAL HEALTH PHYSICIAN.....	7
F. CASE CONFERENCE	7
G. TEMPORARY EXCLUSION (AND SUSPENSION)	

REPORTING, EXCLUSION (AND SUSPENSION) /Span #MCID 15 BDC 0.554 0 Td()TjEMCH/Refer

22.

Where there are serious, persistent and/or critical concerns about a student's ability to study effectively, or the student has failed to comply with agreed actions to improve their situation or to follow the course requirements.

sent to the Head of Student Services normally no more than 5 days after the meeting.

E. REFERRAL TO THE UNIVERSITY OCCUPATIONAL HEALTH PHYSICIAN

29. Where there is a concern that a student's ability to study effectively is impaired or likely to become impaired, a referral may be made to the University's Occupational Health Physician for medical consultation. The purpose of the consultation is to assess the student's circumstances, in order to advise the University on their health status in relation to their ability to study effectively and complete course requirements, so that the University can make informed decisions regarding appropriate support.
30. The University's Occupational Health Physician will meet with the student (in person where possible) to complete the assessment and produce a

with or without conditions being placed on their continued attendance (for example in relation to their behaviour and/or engagement with support) and/or support being put in place for the student;

- f) an action plan be produced to outline steps to be taken to improve the situation and any conditions to be placed on the student. Where possible, this should be with the agreement of the student and formally documented in writing, including any implications of the student not adhering to the plan. The Head of Student Services will notify the student that if any conditions set out in the action plan are

; -2 ()TJ-24.707uppTJ0 -1.152 T (h61LBody AMCI0.28305 Tw (/MCID 6 BDC 0.005 Tc0.32605

-2-6.6 (h)10.5 ona()TJ op (al)2.n

.5

(

request for appeal;

- b) if sufficient grounds are disclosed, the Registrar (or their nominee) will inform the student in writing normally within 12 working days of receipt of the request for appeal, and will invite the student to submit detailed written submissions in support of the appeal. The Registrar (or their nominee) will assemble a Review Panel.
52. In considering a request for an appeal, the Registrar (or their nominee) may for good cause, for example if the student is in hospital, extend the time period in which the student may request an appeal.
53. A Review Panel will consist of three members of Senate, one of whom will be a student. One of the academic members of the Review Panel will be appointed as

